

## ***New Products***

We've recently become authorized resellers of Lucent Technology phone systems (formerly AT&T). If you're interested in purchasing a phone system we can now take care of you right from consulting on different systems through purchasing phones and even installing them!

## ***Tips & Tricks - Windows 95***

***Faster Restart:*** To restart your computer faster without rebooting it, click "Shut Down" on the "Start Menu", click "Restart the Computer". Now, hold down the "Shift" key and click "Yes". Continue holding down the Shift key until the 'Windows is now restarting...' message appears.

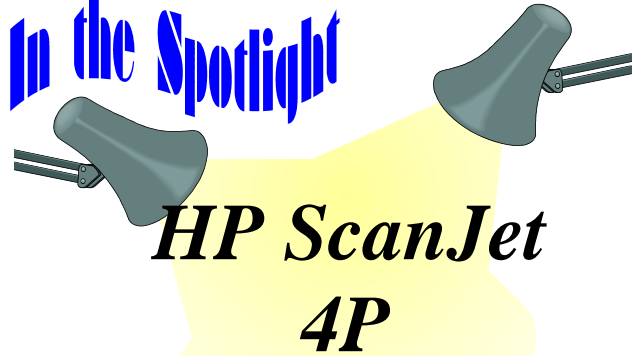
***Viewing Files:*** You can now view documents that were created with popular Windows-based programs without starting the program. Just click a document you would like to view in My Computer or Windows Explorer, and then click Quick View on the File menu.

If Quick View is not available, either your program doesn't support it, or it is not installed on your computer. Look up "installing, Windows components" in the Help Index.

## ***Custom Software***

Is your software not doing exactly what you want it to? Need something more than what is out on the market? We are now capable of preparing custom-made databases for your business or personal needs using Microsoft Access relational database software. This would require you to have Microsoft Access installed on your computer. If you don't have this, we can also get it for you. For more information, call us.

***In the Spotlight***



## ***HP ScanJet 4P***

We recently purchased one of these scanners for our office, and we found it to be a very high-quality product! It comes with really easy-to-use software, and it also integrates with your existing software.

### ***Features:***

- 1200-dpi enhanced resolution and 3000-dpi optical resolution ensure the best results with your office printer.***
- Single-pass scanning provides fast color and grayscale operation.***
- HP PictureScan automatically scans images into your documents.***
- Capture photographs in 256 levels of grays and over 16.7 million colors.***
- HP AccuPage technology and integrated OCR software make it easy to scan text.***
- Scans pages up to 8.5 x 14 inches.***
- Supports Windows (R)3.1 and above, Windows (R) 95 and Macintosh operating system.***
- Optional 50-page automatic document feeder for hands-free scanning.***